

## **Fraser Salmon and Watersheds Program**

### **Draft Advisory Teams Terms of Reference**

#### **Background**

In September 2007, four Advisory Teams were established in accordance with four new Program Areas identified for the Fraser Salmon and Watersheds Program (FSWP). Advisory Teams will address the following Program Areas:

1. Education and Engagement;
2. Integrated Planning and Governance;
3. Water and Habitat Restoration and Stewardship; and
4. Improved Information for Sustainable Fisheries.

These Program Areas are a complement of the original seven FSWP strategies and additional objectives identified by program funders. Engaging First Nations is a critical component of all FSWP projects and is therefore integrated into each Program Area.

#### **Intent**

The purpose of each Advisory Team is to provide advice and strategic guidance to the Fraser Assembly and the FSWP Management Committee on key considerations and emerging priorities in each respective Program Area. This advice and guidance will inform the ongoing development of FSWP.

#### **Roles and Responsibilities**

All Advisory Teams members participate on an equal basis. Advice and guidance put forth to the FSWP Management Committee by the Advisory Teams will be achieved through consensus of all members. FSWP staff will provide facilitation and administrative support to the Teams. Advisory Team Members will liaise and communicate with their respective organizations regarding the scope and content of the work undertaken.

The FSWP Advisory Teams are a collaborative forum with four main roles:

1. To identify priority activities for each respective Program Area;
2. To provide guidance on the project review process in each respective Program Area (e.g. regarding project review criteria and the makeup of Technical Review Committees);
3. To assist in the assessment of Conceptual Proposals; and
4. To provide input to help inform the development and implementation of an overall FSWP Program Accountability Framework.

Specific responsibilities of the Advisory Teams include, but are not limited to:

- Convening at least twice per year, in conjunction with meetings of the Fraser Assembly and by other means as necessary.
- Maintaining ongoing correspondence and discussion around key issues either via email or through web-based collaboration tools.

### **Composition and Participation**

Membership on Advisory Teams is open to any participant in the Fraser Assembly. As such, the Teams are an extension of the active and collaborative relationships among Fisheries and Oceans Canada, provincial government agencies, First Nations, local governments, community stewardship groups and a wide variety of NGO and private sector interests that the Fraser Assembly encourages. To the greatest extent possible, membership within each team will include, but not be limited to, at least one representative from each of the four orders of Canadian government, the private sector, and civil society. A preliminary participant list is included in Annex 1.

### **Advisory Team Meetings**

Meetings will be held on an as-needed basis but will, at a minimum, occur two times per year, likely in conjunction with meetings of the Fraser Assembly.

### **Communications**

- FSWP staff will provide both facilitation and administrative support for each Advisory Team.
- Meeting notes will be compiled and distributed to the broader membership of the Fraser Assembly, and the FSWP Management Committee by the facilitator and secretary for each Team.
- Advisory Team members will be responsible for communicating with their respective organizations regarding the scope and content of work undertaken.
- Ongoing dialogue amongst Team members will take place through either email and/or web-based collaboration tools

### **Funding**

Associated costs with the Advisory Teams will be built into the operating budget of the Fraser Assembly. Travel subsidies will be made available, by application, to those Team members who do not have institutional support.

### **Term and Review**

The duration of these Terms of Reference is from September 25, 2007 – Sept 25, 2010. These TOR will be reviewed on an annual basis through a suitable mechanism supported by the Fraser Assembly.

## Annex 1: Participant List

### Education and Engagement

**Facilitator/Secretary:** Sheila Creighton/Megan Moser

Richard	Holmes	University of Northern BC Quesnel River Research Centre
Bev	Bowler	Fisheries & Oceans Canada
Joan	Carne	Stream of Dreams Mural Society
Tina	Donald	Simpcw First Nation
Nicole	Marples	Langley Environmental Partners Society
Janis	Olsen	Rivershed Society of BC
Ken	Wilson	Watershed Watch
Veronica	Woodruff	BC Conservation Foundation
Adrian	Wall	Fisheries & Oceans Canada
Clive	Callaway	The Living Water Project
Deborah	Phelan	Fisheries & Oceans Canada
Bob	Guerin	Musqueam Band
Mark	Johnson	Fisheries & Oceans Canada

### Integrated Planning and Governance

**Facilitator/Secretary:** Jessica Bratty, Andrew Stegemann

Tom	Cadieux	Fisheries & Oceans Canada
Allen	Huguette	Lumby Salmon Trails
Jeff	Jung	Fisheries & Oceans Canada
Doug	Kelly	Stolo Tribal Council
Jordon	Point	Fisheries & Oceans Canada
Brian	Riddell	Fisheries & Oceans Canada
Murray	Ross	Secwepemc Fisheries Commission
Elizabeth	Salomon-de-Friedberg	Nicola WUMP
Teresa	Ryan	Native Brotherhood of Bc/FN Marine Society
David	Barrett	Commercial Salmon Advisory Board
Clifford	Alec	Chief, Ts'kw'aylaxw First Nation
Garth	Mirau	UFAWU-CAW Local 15
Ernie	Victor	Fraser Basin Council
John	Louis	Musqueam Indian Band

## **Water and Habitat Restoration and Stewardship**

**Facilitator/Secretary:** Bill Granger/Tascha Stubbs

Bob	Otway	BC Federation of Drift Fishers
Mike	Wallis	Salmon River Watershed Roundtable
Joachim	Carolsfield	World Fisheries Trust
Tracey	Carson	Bowron Lake Enhancement Society
Maurice	Coulter Boisvert	Fisheries & Oceans Canada
Stephen	Dick	Lower Nicola Indian Band
Jamie	Felhauer	Salmon River Watershed Roundtable
Lee	Hesketh	BC Cattlemen's Association
Sara	Howard	Nature Conservancy of Canada
Tracy	Sampson	Nicola Tribal Association
Greg	Wilson	Ministry of ENV
Neil	Todd	Nicola Tribal Association
John	Werring	David Suzuki Foundation
Clay	Campbell	Farmland Riparian Interface Stewardship Program
Scott	Koch	Village of Chase

## **Improved Information for Sustainable Fisheries**

**Facilitator/Secretary:** Alison Macnaughton/Saul Milne

Bob	Bocking	LGL Limited
Bob	Grant	Community Fisheries Development centre
Les	Jantz	Fisheries & Oceans Canada
Brad	Mason	Fisheries & Oceans Canada
Dave	Moore	Moore Dave Fisheries Development
Peter	Nicklin	upper Fraser Fisheries Conservation Alliance
Fred	Robbins	Esketemc First Nation
Jim	Shinkewski	Pacific Salmon Foundation
Mike	Staley	Fisheries Consultant
Gord	Sterritt	Northern Shuswap Tribal Council
Michelle	Walsh	Secwepemc Fisheries Commission
Frank	Kwak	Upper Fraser Valley Sport Fish Advisory Committee

## **Annex 2: Next Steps**

- To be identified at the Fraser Assembly meeting on September 25, 2007