

Fraser Salmon & Watersheds Program



2008 Final Report Template

FSWP File Number* **07350-35/FSWP 08 PDM D 122**

*Please use the FSWP File Number provided in previous FSWP 2008 project correspondence

Contact Information

Sponsoring Organization's Legal Name

City of Coquitlam and Kwikwetlem First Nation

Are you a federally registered Charity, Non-profit organization or Business (Yes /No)? **Yes**

If yes, please indicate which.	<input type="checkbox"/>	Charity	<input type="checkbox"/>	Non-profit organization	Yes	Business
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Registration number		GST number	119321339RT
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Are you a registered Society (Yes / No)?	<input type="checkbox"/>	Society Registration number	
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Mailing Address

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Street Address (if different from above)

Project Manager¹

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¹All correspondence will be directed to the Project Manager.

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Partners / Subcontractors

Name: Glen Joe **Affiliation:** Kwikwetlem First Nation

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Name: Tom Cadieux

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Project Information

Project Title

Coquitlam River Watershed Research and Stakeholder Engagement and Visioning Phase, Year 2

Project Location

Coquitlam BC

Amount Granted	\$45,000.	Total Project Value	\$78,000.	Non-FSWP funds ²	\$33,000.
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² Non-FSWP funds include both cash and in-kind funding. In-kind funding refers to all non-cash contributions such as equipment, supplies, labour, etc. Please refer to Budget Section for further details.

Project Summary

Please provide a single paragraph describing your project, its objective, and the results. As this summary will be used in program communications, clearly state the issue addressed and avoid overly technical descriptions. Do not use more than 300 words.

The purpose of Phase II in developing the Coquitlam River watershed strategy is to bring stakeholders together to engage in a series of workshops to establish a common vision for the watershed and develop a mission statement and guiding principles to gain broad support for decision making. A public meeting was convened on the evening of February 25, 2009 with 52 people attending. The purpose of the meeting was: to review the Phase I report which provided a historical overview of the watershed's history and significant environmental impacts; to provide an overview of the watershed planning process with examples from other jurisdictions; and, to present the current status of salmon stocks in the Coquitlam River. An invitation was extended to the public to participate in a series of workshops to develop a vision, mission statement and guiding principles for the Coquitlam watershed.

Workshop # 1 was held on the evening of March 5, 2009 with 43 participants. The focus of this meeting was to define shared community values for the watershed and to use these to develop a draft Common Vision Statement. Workshop #2 was an all day workshop held on March 14, 2009 with 48 participants. The draft Common Vision Statement was refined collaboratively by the meeting participants and signed off. Draft mission statements were also developed at this meeting. An overview of governance models used in other watershed planning processes given. Workshop #3 was an evening workshop held on March 26, 2009 with 31 participants. A draft Mission Statement was agreed to and key elements and characteristics of a potential governance model were also developed.

During each of the scheduled Phase II events, highlights on the development and piloting a web-based communications hub, assisted by community advisory group were presented. The Project Team has strived to encourage community participation on this component, an area every one desires for the ease of the access to and sharing of information about the watershed, while also enabling a dialogue about the river and uploading of information between the various interests.

OPTIONAL If your project lends itself to sparking interest through a compelling sound bite (for potential use in FSWP media communications), please tell us what that sound bite would be. Do not use more than 150 words.

The tag line for the Coquitlam River Watershed Strategy's Common Vision statement is:

Kwikwetlem, known as Coquitlam – "Red fish up river" – a living river that reveals its spirit.

Species and life stage(s) the project targets: please list

Not applicable to the project targets.

Watershed(s) the project targets: please list

Project Deliverables and Results

- Paste in the deliverables outlined in your Detailed Proposal (question #3 under project 'relevance and significance' heading) into the table below. Then, please list the results associated with each deliverable.
- Please include copies of any relevant communications products (brochures, posters, videos, website addresses etc.) resulting from this project.

Deliverable	Result
Hire consultant(s) to manage stakeholder engagement and visioning process	Golder Associates Ltd. retained January 6, 2009 to provide Watershed Coordination services; and Lucent Strategies Inc., retained January 30, 2009 for workshop facilitation services.
Hire consultants to develop web-based hub and involve community in pilot of the forum	Golder Associates retained January 6, 2009 to provide consultant/sub-consultant services to work with volunteer stakeholder community to develop/pilot forum. Work initiated during March with completion during April 2009.
Undertake a series of stakeholder workshops on vision, guiding principles and indicators	Public Information Meeting February 25 th ; Workshop # 1 March 5 th ; Workshop # 2 March 14 th ; and, Workshop # 3 March 26 th . Documentation and photos attached. When all project-related tasks are complete, a summary Phase II report will be supplied to all funding partners and participants in hard copy and available electronically.
Stakeholder survey completed	Stakeholder survey was distributed to all those included on the project invitation list following completion of the March 26 th Workshop, a copy is attached.
Signed agreement for Common Vision, development of guiding principles, Mission Statement, objectives and indicators	A signed agreement to a Common Vision was achieved at March 14 th , 2009 workshop, photo documentation is attached. Elements of the guiding principles and governance framework, and a finalized Mission Statement were developed over the March 14 th and completed during the March 26 th workshops. Written and photo documentation is attached as a deliverable.
Report on stakeholder survey	Due to the participants' request for additional time to finalize the Common Vision during Workshop # 2, completion of the Mission Statement and governance options was held over to another Workshop March 26 th . As a result, the survey was delayed in distribution, resulting in the analysis of the results being extended into to April 2009. The survey analysis report will be forwarded by April 30.

Project Effectiveness

Please evaluate the effectiveness of the project, using the objective standards, quantifiable criteria and/or quality control measures identified in your Detailed Proposal (under question #1 in the 'performance expectations' heading).

Quantitative Measures of success

1) *Demonstrate the process as having been broad and inclusive for participation by varied stakeholders in the Coquitlam River watershed.*

The watershed strategy development process was designed to engage as many stakeholders as possible. A contact list of over 150 people was developed. The kick off public information meeting and workshops were promoted through three newspaper advertisements in the local Coquitlam newspaper, and by email invitation to the 150 people on our contact list. Invitees were also encouraged to forward the email invitation to others, which resulted in further extending the call for community watershed participation.

Attendees included representatives from governments, industry, stewardships and community and included:

- City of Coquitlam
- Kwikwetlem First Nation
- Fisheries and Oceans Canada
- Coquitlam River Watershed Society
- City of Port Coquitlam
- Watershed Watch Salmon Society
- Metro Vancouver
- BC Hydro
- Terasen Gas
- Aggregate Industry (Allard Contractors, Jack Cewe Ltd)
- BC Transmission Corporation
- Maple Creek Streamkeepers
- Hoy/Scott Watershed Society
- Keystone Environmental
- Institute of Urban Ecology
- Generation Maintenance
- North Fraser Salmon Assistance Project
- Port Coquitlam and District Hunting and Fishing Club
- Friends of deBoughville Slough
- Burke Mountain Naturalists
- Coquitlam River Watch
- Four Wheel Drive Association of BC
- Blue Mountain Motorcycle Club
- Arts Connect
- Tri-Cities Off Road Cycling Association
- Community

2) Percent of Participant by the many stakeholders

Attendance at each of the four events ranged from 31 – 52 participants; and, represents 20 – 33% of the final 157 person invitation list. The makeup of participation included all the interest types as noted above, either as participants or remaining engaged via e-mail updates from the Project team throughout the course of the event series.

3) Project Team composition provides representatives from the watershed¹

Similar to the first Phase I project, partners City of Coquitlam and Kwikwetlem First Nation retained a Project Team through Phase II, and broadened representation to include groups other the stakeholders. The team included:

City of Coquitlam: Councillor Fin Donnelly, Margaret Birch, Dave Palidwor, Melony Burton, and Lanny England;

Kwikwetlem First Nation: Glen Joe, Nancy Joe, George Chaffe

Watershed Watch Salmon Society: Craig Orr

Fisheries and Oceans Canada: Tom Cadieux

Coquitlam River Watershed Society: Eunice Hodge, Murray Clare

City of Port Coquitlam: Councillor Sherry Carroll

Consultants: Golder Associates Ltd., providing Watershed Coordination Services; and Lucent Strategies Inc., providing facilitation services

The Project Team also reported twice during the Phase II project to the Coquitlam River Aggregate Committee, a City of Coquitlam Council supported committee comprising of representatives from: City of Port Coquitlam, BC Hydro, the aggregate industry, Coquitlam River Watershed Society, Fisheries and Oceans, Ministry of Environment, Ministry of Energy, Mines and Petroleum Resources, Metro Vancouver, and BC Transmission Corporation.

¹ For the purpose of any calculation of in-kind time provided to this project, the above noted Project Team members, excluding the consultants, were those included for determining those estimates.

Qualitative Measures of success

1) A stakeholder survey is being distributed to all workshop participants to determine how engaged they feel; and, how committed they are to the Common Vision and Mission statements and guiding principles;

- Vision Statement signed off
- Draft Mission Statement agreed to;
- Governance issues identified;
- Level of consensus to move to Phase III; and,
- Communications hub to be developed in April.

2) City Council Support

- The cities of Coquitlam and Port Coquitlam remain supportive to the process for this governance project, as evidenced by both Mayors and several Councillors participating at meetings, and both cities staff commitments to complete the Phase II deliverables.
- City of Coquitlam staff has provided significant in-kind support to compliment the resources provided by the project funding partners to supply consultative services, as well as in-kind support from DFO, Kwikwetlem First Nation, and the Coquitlam River Watershed Society.
- Provided results of the stakeholder survey conveys support to future work, and a finalized summary report on Phase II is prepared during April, city staff from both Coquitlam and Port Coquitlam will seek endorsement by their Councils to advance to Phase III.

3)Level of consensus to move to Phase III

- Commitment was evident by participants in attendance at the final March 26 Workshop to advance to Phase III; however, the stakeholder survey results will be used to confirm this support as evidence to move forward to further to the development of a Governance framework and strategy.

What are the top three lessons learned from this project that would be important to communicate to others doing similar work throughout the Basin?

- Consensus-based approach decision-making is effective, but it takes longer than estimated to achieve the desired results, i.e., reaching consensus to a Common Vision
- Be flexible to revise workshop outcomes as concerns arise to enable the many stakeholders to remain engaged and supportive of the process
- Strive to be as inclusive as possible to engage the community in the process as everyone commits in different ways, some more than others, but they are engaged to the extent that they are able

Project Effectiveness

Please describe how your project has addressed each Priority Activity identified in your Detailed Proposal.

Priority Activity ¹	How the Priority Activity has been Addressed
Emphasizes collaboration with First Nations	Kwikwetlem First Nation representatives participated in each of the twice monthly Project Team meetings held from fall 2008 to late March 2009. Kwikwetlem First Nation Chief Negotiator, George Chaffe, Senior Fisheries Manager Glen Joe, and Archaeologist Nancy Joe were directly involved the public meeting, visioning workshops and some of the Project Team meetings, as well as Dr. Craig Orr, Kwikwetlem First Nation’s consultant representative.
Involves community members	The Project Team made extensive efforts to engage community members to participate to their extent possible. Notices were made via a broad and inclusive process, as well as by selecting key interest types through one-on-one meetings to help them become engaged. Invitations were undertaken by direct calls, local media ads, e-mail invitations, and providing reference links to coquitlam.ca/coquitlamwatershed link for information. In addition a balance of workable dates,

	including weekday evening and daytime weekend workshops and a public information meeting were planned to encourage as wide participation by the community as possible.
Coordinates and integrates with other organizations and/or activities	The Project Team has ensured that coordination and integration with other organizations and/or activities in the watershed are considered when developing options for a governance framework. Team members attended other watershed activities that were held during 2008 and 2009, i.e., BC Hydro (Water Use Plan updates, Bridge Coastal Restoration Program), stewardship AGM's (Coquitlam River Watershed Society); and local Council committees (Coquitlam River Aggregate Committee) to ensure collaboration and information sharing/building occurs and duplication of activities or processes is avoided.
Is innovative/creative	Through delivery of the public meeting and three visioning workshops, as well as attendance at other watershed-based events, information about Phase II goals and objectives was communicated. As a result of both continued participation by some, and new interest gaining from others, project interest was broadened to engage others through the Phase II program. This project has achieved the broadest representation of interest types compared to any previous Coquitlam River watershed visioning processes. Achieving a signed Common Vision statement and a draft Mission Statement, has been possible as a result of thorough Project Team planning, their commitment to the project and outcomes, and efforts taken to communicate, facilitate and engage others to participate.
Is transferable (potential to transfer products/ tools/ knowledge to other areas within the Basin that are experiencing similar issues/ problems)	The engagement visioning process followed through Phase II has had a profound effect on the Coquitlam River watershed community, whose interests have been at cross purposes for many years. This project mirrored similar processes undertaken in other watersheds, i.e., Chilliwack River, to help achieve common goals that would ensure a healthy watershed for the future. The process is directly transferable to all interested communities.
Supports community awareness and education	Opportunities for dialogue and to develop synergies between the many stakeholders are evident. Community awareness and education was addressed through a wide range of communications strategies: web site postings of past reports, hard copy reports and handouts available, informational panel displays, informative historical and background power point presentations, a public information meeting, three visioning workshops, direct coffee table meetings between Project Team members, Watershed Coordinator and key community stakeholders, and via local news advertisements, and regular telephone and e-mail communications.

Employs risk management approaches

To ensure success, extensive and broad efforts were taken to gain community participation by the many stakeholders. The Project Team has made public, their efforts to disseminate information, encourage feedback from all the community, regardless of the level of their participation, i.e., if they are on our list if they identify themselves, they will be advised and kept informed. Not all folks can contribute time to the same extent as others. To address risk of the process be affected, broad and varied communications is key. Further, to ensure greater certainty of success, the Project Team became flexible to the targeted goals and objectives of Phase II in order to achieve ongoing support by the community participants. To achieve success on some of the areas than to risk the process by pushing forward too soon would have jeopardized progress to advance to the next steps of the process. For example, more time was invested to complete and achieve sign off of a Common Vision; as such, a signed Mission Statement was not achieved, however the participants agreed and supporting moving forward, while being satisfied to address finalization and sign off to a Mission Statement at a later stage, i.e., start of Phase III.

¹Please paste each priority activity identified in your Detailed Proposal in the space provided.

Further Comments

Please provide any further comments including recommendations for future conservation efforts and suggestions for helping partners to meet the goals of the Fraser Salmon and Watersheds Program. If your project produced a narrative or scientific report or additional project products (e.g. maps, photos), attach them as an appendix.

Project deliverables have been appended with this final project report. The Project Team developed a series of panel displays of various aspects of the Coquitlam River watershed, which were made available for viewing at all four scheduled events. Several of the panels were enlargements of maps and figures produced during Phase I and from previous work by others, e.g., Coquitlam River Watershed Atlas. A new historical watershed panel were developed by the City of Coquitlam for additional reference, one which has been attached as a PDF accompanying with this report.

Submission Instructions

Please send your Final Report electronically to your designated FSWP Staff Contact. If you are uncertain who this person is or how to contact them, please contact Tiffany Pither, FSWP Administrator.

Email: tpither@psf.ca

Phone: (604) 664-7664 Ext 119